Meridian Consulting authorises **Brightline Systems** to supply the six lines below, at the prices stated, delivered inside to Suite 400 by **November 21, 2025**.

Placed under master agreement **MSA-2024-11**. This is a purchase order, not an invoice — nothing is payable until the goods are received, logged by IT Operations and the supplier invoice is matched against this document.

ORDER DETAIL

ISSUED	REQUIRED BY	PAYMENT TERMS	FREIGHT	COST CENTRE
November 4, 2025	November 21, 2025	Net 45	DDP, inside	6100 · IT capital

PARTIES

SUPPLIER

Brightline Systems
Attn: **Alex Rivera**, account director
815 W Fulton Market, Chicago, IL 60607
alex.rivera@brightline.io · Vendor BR-11

DELIVER TO

IT Operations, Suite 400
Meridian Consulting
210 N Green Street, Chicago, IL 60607
Attn: **Jordan Ellis** · weekdays 09:00–16:00

INVOICE TO

Accounts payable
Meridian Consulting
210 N Green Street, Chicago, IL 60607
ap@meridianconsulting.com

ORDER LINES

	ITEM AND SPECIFICATION	QTY	UNIT	TAX	EXTENDED
01	**BL-LT14-32** 14-inch laptop, 32 GB / 1 TB NVMe, three-year onsite warranty	18	1,684.00	Goods	**30,312.00**
02	**BL-DOCK-TB4** Thunderbolt 4 dock, dual 4K output, 96 W power delivery	18	219.00	Goods	**3,942.00**
03	**BL-MON27-Q** 27-inch QHD monitor, height-adjustable stand, VESA plate	24	268.00	Goods	**6,432.00**
04	**BL-IMG-STD** Imaging to the Meridian build, asset tagging and serial capture	18	45.00	Service	**810.00**
05	**BL-SEC-EDR** Endpoint detection and response, twelve-month seat, co-termed	42	38.00	Licence	**1,596.00**
06	**BL-RCY-01** Collection and certified disposal of 16 retired units	1	480.00	Service	**480.00**

Ship complete. Lines 01–03 are staged and imaged before delivery, so a partial truck helps nobody — **hold the order until all 60 units are ready.** Serial numbers and asset tags are returned as a spreadsheet on the day of delivery, not with the invoice.

Goods, lines 01–03	40,686.00
Services and licences, lines 04–06	2,886.00
Order subtotal	**43,572.00**
Sales tax — Chicago 10.25% on goods	4,170.31

ORDER TOTAL · USD **$47,742.32**

Freight is included in the unit prices under DDP. Services and licences are not subject to Illinois retailers' occupation tax; the base above is **$40,686.00**.

CONDITIONS

01 **Reference.** PO-MC-2025-0087 appears on every packing slip, asset list and invoice. An invoice without it is returned unread.

02 **Matching.** Payment follows a three-way match of this order, the receipt logged by IT Operations and your invoice.

03 **Assets.** Each unit is delivered with its serial recorded against the asset tag applied under line 04.

04 **Data.** The certificate of destruction for line 06 is due before that line is invoiced.

05 **Price.** Firm to the required-by date. A change of price or specification needs a revised order, not a revised invoice.

06 **Precedence.** Where this order and MSA-2024-11 disagree, the master agreement governs.

AUTHORISATION

Dana Kohl
PRINCIPAL · APPROVER

Jordan Ellis
IT OPERATIONS · REQUESTED BY

Brightline Systems
ACKNOWLEDGED, WITH SHIP DATE