

AMOUNT DUE

\$9,930.00

Due June 11, 2025 — thirty days from the issue date

ISSUED	May 12, 2025
TERMS	Net 30
PO REFERENCE	BL-2025-114
PERIOD	April 2025

BILLED TO

Alex Rivera

Brightline, Inc. · Accounts payable
88 Kearny Street, Suite 400
San Francisco, CA 94108
ap@brightline.dev

FROM

Fieldnotes LLC

Dana Kohl · 219 Withers Street
Brooklyn, NY 11211
dana@fieldnotes.co · +1 (718) 555-0142
EIN 88-3312047

DESCRIPTION	QTY	RATE	AMOUNT
Developer documentation audit — 240 pages	1	1,850.00	1,850.00
Getting-started guide, rewritten end to end	1	1,400.00	1,400.00
API reference pass, per endpoint	38	45.00	1,710.00
Docs site information architecture	1	690.00	690.00
Release notes, March and April	2	320.00	640.00
Changelog migrated to the new site	1	540.00	540.00
Engineering blog drafts, edited	6	180.00	1,080.00
Style guide, first edition	1	760.00	760.00
Screenshot set for the quickstart	1	420.00	420.00
Onboarding the new technical writer, per hour	4	145.00	580.00

Subtotal — 10 items \$9,670.00

Expenses, at cost \$260.00

TOTAL DUE \$9,930.00

BANK TRANSFER

Fieldnotes LLC
Chase Bank, N.A. · Routing 021000021
Account 447 219 8802

OR PAY ONLINE

pay.fieldnotes.co/0119
Card or bank debit, no surcharge
Receipt issued automatically

TERMS

Net 30 from the issue date
1.5% a month on late balances
Reference INV-0119 on the payment

Expenses cover a stock screenshot licence and two webfont seats for the docs site, both billed at cost with receipts attached. Style guide source files are in the shared drive under docs-platform/style; the Figma text tokens can be exported for the next sprint on request.